



**FILE COPY**  
SB MONCADA TARLAC

**OFFICE OF THE MUNICIPAL MAYOR**

---

August 26, 2025

**HON. JESSIE E. AQUINO**  
Vice Mayor & Presiding Officer  
12th Sangguniang Bayan  
Moncada, Tarlac



**Thru: MR. VICTOR SANDINO S. MOLINA**  
Secretary to the Sanggunian

Dear **Vice Mayor Aquino:**

Respectfully transmitted herewith is a copy of **Municipal Ordinance No. 2025-004**, entitled:

*"AN ORDINANCE AMENDING SECTION 2 OF MUNICIPAL ORDINANCE NO. 16, SERIES OF 2021, TO INCORPORATE VOLUME-BASED CATEGORIZATION OF ENVIRONMENTAL FEES, ADDITIONAL PROVISIONS ON BILLING FOR APARTMENTS AND MIXED-USE PROPERTIES, AND A STANDARDIZED FLOWCHART OF DESLUDGING OPERATIONS IN THE MUNICIPALITY OF MONCADA AND FOR OTHER PURPOSES."*

Said ordinance, enacted by the Sangguniang Bayan on **August 5, 2025**, and received by this Office on **August 12, 2025**, **was not acted upon within the ten (10) day period prescribed under Section 54(b) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991**. Accordingly, it **lapsed into law on August 23, 2025** and is therefore deemed approved.

For your reference and appropriate action.

Very truly yours,

**IVY B. MADRIAGA-DAMO**  
Administrative Officer V  
Office of the Mayor



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

**EXCERPT FROM THE MINUTES OF THE 4<sup>th</sup> REGULAR SESSION OF THE 12<sup>th</sup> SANGGUNIANG BAYAN OF MONCADA, TARLAC FOR CY 2025 HELD ON THE 5<sup>th</sup> DAY OF AUGUST 2025 AT THE SB SESSION HALL, SB-ABC-SK BUILDING.**

**PRESENT:**

**HON. JESSIE E. AQUINO**

**.. VICE MAYOR, PRESIDING OFFICER**

**HON. JAYVEE B. NATIVIDAD**

**.. MEMBER, PRO-TEMPORE**

**HON. CELESTE A. AYSON**

**.. MEMBER, FLOOR LEADER**

**HON. MICHAEL B. UYCOCO**

**.. MEMBER**

**HON. JANIUS JOHN C. YASAY**

**.. MEMBER**

**HON. DEAN MICHAEL V. DUQUE**

**.. MEMBER**

**HON. CHARL JUSTIN E. QUIJANO**

**.. MEMBER**

**HON. LESLIE G. LOPEZ**

**.. MEMBER**

**HON. CONSTATE NESTOR A. FAVIS**

**.. MEMBER**

**HON. BERNADINE C. FERRER**

**.. LNB PRESIDENT**

**HON. ERVEN B. PRADO**

**.. MFSK PRESIDENT**

**ABSENT:**

**NONE**

**MUNICIPAL ORDINANCE NO.  
2025-004**

**AN ORDINANCE AMENDING SECTION 2 OF MUNICIPAL ORDINANCE NO. 16, SERIES OF 2021, TO INCORPORATE VOLUME-BASED CATEGORIZATION OF ENVIRONMENTAL FEES, ADDITIONAL PROVISIONS ON BILLING FOR APARTMENTS AND MIXED-USE PROPERTIES, AND A STANDARDIZED FLOWCHART OF DESLUDGING OPERATIONS IN THE MUNICIPALITY OF MONCADA AND FOR OTHER PURPOSES**

**Authored and Sponsored by: Coun. Charl Justin E. Quijano  
Coun. Janius John C. Yasay**

**Co-sponsored by: Coun. Constate Nestor A. Favis, Coun. Celeste A. Ayson,  
Coun. Dean Michael V. Duque, Coun. Leslie G. Lopez, MFSK Pres. Erven B. Prado**

**WHEREAS**, Municipal Ordinance No. 16, Series of 2021 prescribes a schedule of Environmental Fees for the Septage Management Program of the Municipality of Moncada, pursuant to the Clean Water Act of 2004 (R.A. 9275), and to ensure environmental protection, public health, and sanitation;

**WHEREAS**, to enhance fairness, efficiency, and clarity in the implementation of the Septage Management Program, it is necessary to refine the billing structure by introducing volume-based classifications and provide explicit guidelines for properties with apartment or mixed-use features;

**WHEREAS**, to further streamline the operations and awareness-raising efforts of the program, a standard flowchart of desludging operations must be



Management  
System  
ISO 9001:2015  
[www.tuv.com](http://www.tuv.com)  
ID 9000010553







OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

integrated into the ordinance to ensure consistency, accountability, and effectiveness across all barangays and customer categories;

**NOW, THEREFORE,** on motion by Coun. Charl Justin E. Quijano, duly seconded by Coun. Janius John C. Yasay;

**BE IT ENACTED** by the Sangguniang Bayan of Moncada, Tarlac in session assembled, that:

**SECTION 1.** *Section 2 (Environmental Fee and Manner of Payment) of Municipal Ordinance No. 16, Series of 2021 is hereby amended to read as follows:*

a. Category of Customers, such as Residential, Semi-Commercial, and Full Commercial / Government, shall be based on the dimensions of septic tanks or volume of septage, whichever is lower, in order to be reasonable and fair to all, such as follows in the Table below.

No	Category	Volume of Septage in cubic meters (cu.m.)	Monthly Amortization (PHP)
1	Residential	2 cu.m. or less	Php 62.00 per Septic tank
2	Semi Commercial	2.1 cu.m. to 5 cu.m.	Php 124.00 per Septic tank
3	Full Commercial / Government	5.1 cu.m. to 10 cu.m.	Php 185.00 per Septic Tank

b. Non-MWD Customers (provisions retained as provided under Municipal Ordinance No. 16, s.2021)

c. MWD customers with apartment units/mixed-use space for rent shall be billed based on number of metered accounts. See below case situations.

Number of Metered Account	Number of Room	Number of Septic Tank	Remarks
3	3	1	Each tenant/account shall be billed separately Php 62.00 per month, but they are entitled to receive 3 desludging services within 5 years period
1	3	1	1) Monthly Septage fee will be based on dimensions (LWH) of septic tank or the volume of septage, whichever is lower.  2) Having one account only is entitled to one desludging service within a 5-year period.

*Justin E. Quijano*



*John C. Yasay*



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

			3) If customer requests for additional service within 5-year period, he or she will pay EK directly the full amount of septage fee per septic tank based on volume siphoned.
2	2	2	Php 62 per month for each account
3	3	3	Php 62 per month for each account

d. Flowchart of Desludging Operations

Steps	Activity	Description
Step 1	Septage Collection Area	Establish zoning of septage collection area
Step 2	Conduct of IEC Campaign	Information, Education, and Communication (IEC) campaign throughout the septage collection area
Step 3	Barangay/Homeowners Association Orientation	Awareness campaign with barangay heads and purok leaders and homeowners' association officers and members regarding the septage management program
Step 4	Conduct of Census	To inform households and commercial establishments about the program and to determine:  a. If household or commercial establishment has septic tank b. If septic tank is accessible or not c. If household or commercial establishment is willing to be desludged or not
Step 5	Desludging schedule	To schedule actual desludging of septic tank, normally given 3-5 days after conduct of census
Step 6	Transport	Transport of septage from septic tank to treatment plant
Step 7	Treatment	Treatment of septage according to DENR standards
Step 8	Discharge or Reuse	Discharge of treated wastewater, or reuse for cleaning of vacuum truck units, or for irrigation in agriculture

*[Handwritten signature]*



*[Handwritten signature]*





OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

**SEC. 2. Separability Clause.** If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected shall remain in full force and effect.

**SEC. 3. Repealing Clause.** All ordinances, executive orders, rules and regulations, or parts thereof inconsistent with this ordinance are hereby repealed or modified accordingly.

**SEC. 4. Effectivity.** This Ordinance shall take effect fifteen (15) days after its publication and posting in at least three (3) conspicuous places in the municipality and through the official website and social media accounts of the LGU of Moncada.

**ENACTED**, this 5<sup>th</sup> day of August, 2025, at Moncada, Tarlac.

X-----X  
**Affirmative Votes:** Natividad, Ayson, Uycoco, Yasay, Duque, Quijano, Lopez, Favis, Ferrer, Prado

**Negative Votes:** None      **Abstentions:** None      **Presided by:** J. Aquino

X-----X

**CERTIFICATION**

**I HEREBY CERTIFY** to the correctness of the foregoing Ordinance which was enacted on Third and Final Reading by the 12<sup>th</sup> Sangguniang Bayan of Moncada during its Regular Session held on the aforementioned date and place.

  
**VICTOR SANDINO S. MOLINA**

Municipal Government Department Head I  
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED  
TO BE DULY ENACTED:**

  
**JESSIE E. AQUINO**  
Vice Mayor & Presiding Officer

**APPROVED BY HIS HONOR, THE MAYOR, THIS \_\_\_ DAY OF \_\_\_, 2025**

**RAMON BENITO M. AQUINO**  
Municipal Mayor

**LAPSED INTO ORDINANCE ON**  
AUGUST 23, 2025, WITHOUT THE  
SIGNATURE OF THE MAYOR,  
PURSUANT TO SECTION 54(b) OF  
REPUBLIC ACT 7160. RETURNED  
TO THE SB ON AUGUST 27, 2025

  
**VICTOR SANDINO S. MOLINA**  
Secretary to the Sanggunian

