



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**  
**MONCADA, TARLAC**

FILE COPY

SB MONCADA TARLAC



EXCERPT FROM THE MINUTES OF THE SPECIAL SESSION OF THE 12<sup>th</sup> SANGGUNIANG BAYAN OF MONCADA, TARLAC HELD ON THE 24<sup>th</sup> DAY OF JULY 2025, 1:00 O'CLOCK IN THE AFTERNOON AT THE SB SESSION HALL, SB-ABC-SK BUILDING.

**PRESENT:**

HON. JESSIE E. AQUINO

.. VICE MAYOR, PRESIDING OFFICER

HON. JAYVEE B. NATIVIDAD

.. MEMBER, PRO-TEMPORE

HON. CELESTE A. AYSON

.. MEMBER, FLOOR LEADER

HON. MICHAEL B. UYCOCO

.. MEMBER

HON. JANIUS JOHN C. YASAY

.. MEMBER

HON. DEAN MICHAEL V. DUQUE

.. MEMBER

HON. CHARL JUSTIN E. QUIJANO

.. MEMBER

HON. LESLIE G. LOPEZ

.. MEMBER

HON. CONSTANTE NESTOR A. FAVIS

.. MEMBER

HON. BERNADINE C. FERRER

.. LnB PRESIDENT

HON. ERVEN B. PRADO

.. MFSK PRESIDENT

**ABSENT:**

NONE

**RESOLUTION NO. 2025-12-012**

RESOLUTION AMENDING RESOLUTION NO. 2025-12-001, SERIES OF 2025, BY DESIGNATING MS. KYLEE D. ASUCENA, ACTING MUNICIPAL TREASURER OF MONCADA, TARLAC, AS ONE OF THE AUTHORIZED SIGNATORIES OF CHECKS AND ALL WARRANTS DRAWN FOR THE EXPENDITURES OF THE MUNICIPALITY, AND AUTHORIZING HER ENROLLMENT IN THE LANDBANK WEACCESS SYSTEM, EFFECTIVE JULY 25, 2025

**Sponsored by: Coun. Dean Michael V. Duque**  
**Chairperson, Committee on Finance, Ways and Means and Appropriations**

**WHEREAS**, the Sangguniang Bayan of Moncada, Tarlac enacted Resolution No. 2025-12-001, Series of 2025, authorizing the official signatories of checks and warrants drawn for the expenditures of the Municipality with the Land Bank of the Philippines (LBP), Paniqui Branch, for the period July 1, 2025 to June 30, 2028;

**WHEREAS**, said resolution designated Ms. Cristina A. Gabriel as Municipal Treasurer and official signatory;

**WHEREAS**, the Office of the Municipal Mayor has formally informed the Sanggunian of the retirement of Ms. Cristina A. Gabriel effective July 24, 2025;

**WHEREAS**, in view of the said retirement, the Department of Finance has designated Ms. Kylee D. Asucena as Acting Municipal Treasurer, effective July 25, 2025 but not beyond July 24, 2026;

**WHEREAS**, to ensure the unimpeded processing of municipal disbursements and transactions, including access to the LandBank weAccess system, there is a need to amend Resolution No. 2025-12-001 accordingly;



Management  
System  
ISO 9001:2015  
[www.tuv.com](http://www.tuv.com)  
ID 9000010553





OFFICE  
of the  
**SANGGUNIANG  
BAYAN**  
**MONCADA, TARLAC**



**NOW THEREFORE**, on motion by Coun. Dean Michael V. Duque, duly seconded,

**RESOLVED**, that this Sanggunian, acting on the favorable recommendation of the Committee on Finance, Ways and Means and Appropriations, hereby amends Resolution No. 2025-12-001, Series of 2025, by replacing MS. CRISTINA A. GABRIEL with **MS. KYLEE D. ASUCENA, ACTING MUNICIPAL TREASURER**, as one of the official signatories of checks and all warrants drawn against the municipal government's depository accounts with the Land Bank of the Philippines, effective July 25, 2025, subject to existing signature rule previously adopted by the Sanggunian through Resolution No. 2025-12-001 as follows:

1. Hon. Ramon Benito M. Aquino, Municipal Mayor
2. Ms. Kylee D. Asucena, Acting Municipal Treasurer
3. Hon. Jessie E. Aquino, Vice Mayor and Head of Sangguniang Bayan, and as Acting Mayor in case of temporary vacancy in the Office of the Mayor (Sec. 46, RA 7160)

**RESOLVED, FURTHER**, that **MS. KYLEE D. ASUCENA** is likewise authorized to enroll in and access the Land Bank of the Philippines' we Access system in her capacity as Acting Municipal Treasurer of Moncada, Tarlac;

**RESOLVED, FURTHERMORE**, that this Resolution effectively amends SB Resolution No. 2025-12-001 dated July 1, 2025.

**RESOLVED, FINALLY**, that copies of this Resolution be furnished to the Land Bank of the Philippines – Paniqui Branch, the Commission on Audit (COA), the Municipal Accountant, and other concerned agencies for their information and appropriate action.

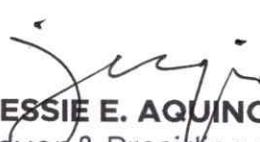
**ADOPTED UNANIMOUSLY**, this 24th day of July, 2025, 1:00pm, at the Sangguniang Bayan Session Hall, SB-ABC-SK Building, Moncada, Tarlac.

=====  
**I HEREBY CERTIFY** to the correctness of the foregoing Resolution which was duly **ADOPTED** by the Sangguniang Bayan on the above-mentioned date and place.

**I FURTHER CERTIFY** that the above Resolution remains effective and subsisting, and has not been amended, revoked or superseded.

  
**VICTOR SANDINO S. MOLINA**  
Municipal Government Department Head I  
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

  
**JESSIE E. AQUINO**  
Vice Mayor & Presiding Officer

