



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

**EXCERPT FROM THE MINUTES OF THE SPECIAL/PRE-INAUGURAL SESSION OF THE 12<sup>th</sup> SANGGUNIANG BAYAN OF MONCADA, TARLAC HELD ON THE 1st DAY OF JULY 2025 AT THE SB SESSION HALL, SB-ABC-SK BUILDING.**

**PRESENT:**

**HON. JESSIE E. AQUINO**

**.. VICE MAYOR/PRESIDING OFFICER**

**HON. JAYVEE B. NATIVIDAD**

**.. MEMBER, PRO-TEMPORE**

**HON. CELESTE A. AYSON**

**.. MEMBER, FLOOR LEADER**

**HON. MICHAEL B. UYCOCO**

**.. MEMBER**

**HON. JANIUS JOHN C. YASAY**

**.. MEMBER**

**HON. DEAN MICHAEL V. DUQUE**

**.. MEMBER**

**HON. CHARL JUSTIN E. QUIJANO**

**.. MEMBER**

**HON. LESLIE G. LOPEZ**

**.. MEMBER**

**HON. CONSTANCE NESTOR A. FAVIS**

**.. MEMBER**

**HON. BERNADINE C. FERRER**

**.. LnB PRESIDENT**

**HON. ERVEN B. PRADO**

**.. MFSK PRESIDENT**

**ABSENT:**

**NONE**

**RESOLUTION NO. 2025-12-001**

**RESOLUTION AUTHORIZING THE OFFICIAL SIGNATORIES OF CHECKS AND ALL WARRANTS DRAWN FOR THE EXPENDITURES OF THE MUNICIPALITY OF MONCADA, TARLAC FOR THE PERIOD COVERING JULY 1, 2025 TO JUNE 30, 2028 WITH THE LAND BANK OF THE PHILIPPINES (LBP), PANIQUI, TARLAC BRANCH**

**Sponsored by: Coun. Dean Michael V. Duque  
Interim Chair, Committee on Finance, Ways and Means and Appropriations**

**WHEREAS**, in accordance with existing laws, rules, and regulations, the Municipal Government of Moncada, Tarlac is required to designate official signatories to all checks and warrants drawn against its depository accounts for the disbursement of public funds which includes, but not limited to, general fund, trust funds, special education fund, special health fund, and other local government funds;

**WHEREAS**, the Office of the Municipal Mayor has requested the issuance of a Resolution formally designating the signatories of said financial instruments for the period July 1, 2025 to June 30, 2028;

**WHEREAS**, to ensure efficient fiscal operations and continuity of financial transactions with the Land Bank of the Philippines (LBP), Paniqui, Tarlac Branch, the following officials are hereby authorized to sign all checks and warrants drawn against the municipal government's accounts:

1. Hon. Ramon Benito M. Aquino, in his capacity as Municipal Mayor
2. Ms. Cristina A. Gabriel, in her capacity as Municipal Treasurer



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3. Hon. Jessie E. Aquino, in his capacity as Vice Mayor and Head of Sangguniang Bayan Office, and as Acting Mayor in case of temporary vacancy in the Office of the Mayor (Sec. 46, Republic Act 7160).

**NOW, THEREFORE,** on motion by Coun. Dean Michael V. Duque, duly seconded;

**RESOLVED,** that this Sanggunian, acting on the favorable recommendation of the Interim Committee on Finance, Ways and Means and Appropriations, hereby authorizes the following officials to sign checks and all warrants drawn against the municipal government's depository accounts with the Land Bank of the Philippines (LBP), Paniqui, Tarlac Branch, for the period covering July 1, 2025 to June 30, 2028:

1. Hon. Ramon Benito M. Aquino, Municipal Mayor
2. Ms. Cristina A. Gabriel, Municipal Treasurer
3. Hon. Jessie E. Aquino, Vice Mayor and Head of Sangguniang Bayan, and as Acting Mayor in case of temporary vacancy in the Office of the Mayor (Sec. 46, RA 7160).

**RESOLVED, FURTHER,** that the signature rule provides that the Mayor and Treasurer are the primary signatories of checks, with the Vice Mayor as alternate signatory in case of aforementioned vacancy in the Office of the Mayor;

**RESOLVED, FURTHERMORE,** that copies of this Resolution be furnished to all concerned offices, including the Land Bank of the Philippines – Paniqui, Tarlac Branch, the Commission on Audit (COA), and the Municipal Accountant, for their information and appropriate action.

**CARRIED,** this 1<sup>st</sup> day of July, 2025 at Moncada, Tarlac.

x=====x

**CERTIFICATION**

I **HEREBY CERTIFY** to the correctness of the foregoing Resolution which was duly **ADOPTED** by the Sangguniang Bayan on the above-mentioned date and place.

I **FURTHER CERTIFY** that the above Resolution remains effective and subsisting, and has not been amended, revoked or superseded.

  
**VICTOR SANDINO S. MOLINA**

Municipal Government Department Head I  
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

  
**JESSIE E. AQUINO**  
Vice Mayor & Presiding Officer





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**MONCADA, TARLAC**

**ACKNOWLEDGMENT**

Republic of the Philippines

MONCADA, TARLAC ) S.S.

JUL 01 2025

BEFORE ME, personally appeared:

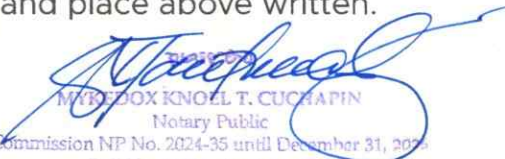
| Name                     | ID/CTC Number | Date/Place Issued          |
|--------------------------|---------------|----------------------------|
| VICTOR SANDINO S. MOLINA | CTC 00254195  | 02/05/2025 Moncada, Tarlac |
| JESSIE E. AQUINO         | CTC 00254172  | 02/04/2025 Moncada, Tarlac |

Known to me and to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of 3 page/s, including the page on which this acknowledgment is written, has been signed on each and every page thereof by the concerned parties and their witnesses, and sealed with my notary seal.

**WITNESS HAND AND SEAL**, on the date and place above written.

Doc. No. 153  
Page No. 32  
Book No. LXXV III  
Series of 2025.

  
MYRANDA KNOX T. CUCHAPIN  
Notary Public  
Commission NP No. 2024-35 until December 31, 2025  
Roll No. 61824, April 25, 2013  
IBP Lifetime No. 018024, Tarlac Chapter  
MCLE Compliance No. VII - 0013445, September 9, 2024  
PTR No. 6698629, January 2, 2025, Tarlac  
Cuchapin Law Office, 2nd Floor Moncada Public Market Lobby  
Poblacion 1, Moncada, Tarlac, Philippines, 2308  
Verify at <https://www.cuchapinlaw.com>





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