



OFFICE
of the
**SANGGUNIANG
BAYAN**



MONCADA, TARLAC

EXCERPT FROM THE MINUTES OF THE SPECIAL SESSION OF THE 12th SANGGUNIANG BAYAN OF MONCADA, TARLAC HELD ON THE 24th DAY OF JULY 2025, 1:00 O'CLOCK IN THE AFTERNOON AT THE SB SESSION HALL, SB-ABC-SK BUILDING.

PRESENT:

HON. JESSIE E. AQUINO

.. VICE MAYOR, PRESIDING OFFICER

**HON. JAYVEE B. NATIVIDAD
HON. CELESTE A. AYSON
HON. MICHAEL B. UYCOCO
HON. JANIUS JOHN C. YASAY
HON. DEAN MICHAEL V. DUQUE
HON. CHARL JUSTIN E. QUIJANO
HON. LESLIE G. LOPEZ
HON. CONSTANCE NESTOR A. FAVIS
HON. BERNADINE C. FERRER
HON. ERVEN B. PRADO**

**.. MEMBER, PRO-TEMPORE
.. MEMBER, FLOOR LEADER
.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. LNB PRESIDENT
.. MFSK PRESIDENT**

ABSENT:

NONE

RESOLUTION NO. 2025-12-013

RESOLUTION DESIGNATING THE HONORABLE MAYOR RAMON BENITO M. AQUINO AS SPECIAL DISBURSING OFFICER (SDO) OF THE CONFIDENTIAL FUND OF THE MUNICIPALITY AMOUNTING TO ONE MILLION PESOS (Php 1,000,000.00) EFFECTIVE JULY 1, 2025 TO DECEMBER 31, 2025

**Sponsored by: Coun. Dean Michael V. Duque
Chairperson, Committee on Finance, Ways and Means and Appropriations**

WHEREAS, pursuant to Section 4.1.3 of COA-DBM-DILG-GCG-DND Joint Circular No. 2015-01 dated January 8, 2015, Local Government Units (LGUs) whose peace and order is a priority concern may be entitled to Confidential and/or Intelligence Funds, subject to strict compliance with the guidelines on their entitlement, release, use, reporting, and audit;

WHEREAS, said circular provides that the Confidential Fund (CF) must be included in the LGU's Peace and Order and Public Safety (POPS) Plan and must be duly appropriated through the annual budget;

WHEREAS, the Municipality of Moncada, Province of Tarlac, is entitled to a Confidential Fund amounting to One Million Pesos (Php 1,000,000.00), as provided under Appropriation Ordinance No. 2024-003, and the designation of a Special Disbursing Officer is necessary for the lawful and accountable disbursement of such fund;

WHEREAS, Honorable Mayor Ramon Benito M. Aquino assumed office as the newly elected Municipal Mayor of Moncada on June 30, 2025, following the results of the national and local elections held in May 2025;



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NOW, THEREFORE, premises considered and on motion by Coun. Dean Michael V. Duque, duly seconded;

RESOLVED, that this Sanggunian, acting on the favorable recommendation of the Committee on Finance, Ways and Means and Appropriations, hereby designates the Honorable Mayor Ramon Benito M. Aquino as the Special Disbursing Officer (SDO) of the Confidential Fund of the Municipality amounting to One Million Pesos (Php 1,000,000.00), effective July 1, 2025 to December 31, 2025;

RESOLVED, FURTHER, that the effectivity of this Resolution shall be deemed retroactive to July 1, 2025;

RESOLVED, FINALLY, that copies of this Resolution be furnished the Honorable Mayor Ramon Benito M. Aquino, the Commission on Audit, and all concerned agencies and offices for their information and appropriate action;

CARRIED, this 24th day of July, 2025 at Moncada, Tarlac.

x=====x
I **HEREBY CERTIFY** to the correctness of the foregoing Resolution which was duly **ADOPTED** by the Sangguniang Bayan on the above-mentioned date and place.


VICTOR SANDINO S. MOLINA

Municipal Government Department Head I
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**


JESSIE E. AQUINO

Vice Mayor & Presiding Officer

