



OFFICE
of the
**SANGGUNIANG
BAYAN**



MONCADA, TARLAC

EXCERPT FROM THE MINUTES OF THE 4th REGULAR SESSION OF THE 12th SANGGUNIANG BAYAN OF MONCADA, TARLAC FOR CY 2025 HELD ON THE 5th DAY OF AUGUST 2025 AT THE SB SESSION HALL, SB-ABC-SK BUILDING.

PRESENT:

HON. JESSIE E. AQUINO

.. VICE MAYOR, PRESIDING OFFICER

HON. JAYVEE B. NATIVIDAD

.. MEMBER, PRO-TEMPORE

HON. CELESTE A. AYSON

.. MEMBER, FLOOR LEADER

HON. MICHAEL B. UYCOCO

.. MEMBER

HON. JANIUS JOHN C. YASAY

.. MEMBER

HON. DEAN MICHAEL V. DUQUE

.. MEMBER

HON. CHARL JUSTIN E. QUIJANO

.. MEMBER

HON. LESLIE G. LOPEZ

.. MEMBER

HON. CONSTANCE NESTOR A. FAVIS

.. MEMBER

HON. BERNADINE C. FERRER

.. LNB PRESIDENT

HON. ERVEN B. PRADO

.. MFSK PRESIDENT

ABSENT:

NONE

RESOLUTION NO. 2025-12-015

RESOLUTION ADOPTING THE COMMITTEES OVERSEEING CAREER AND PERSONNEL MANAGEMENT AND DEVELOPMENT OF THE MUNICIPAL GOVERNMENT OF MONCADA, TARLAC FOR ADMINISTRATIVE TERM 2025-2028

Sponsored by: Coun. Jayvee B. Natividad

Chairperson, Committee on Human Resource Management and Development

WHEREAS, in a letter dated 21 July 2025, the Honorable Mayor Ramon Benito M. Aquino requests the Sangguniang Bayan to pass a resolution adopting the updated committees overseeing career and personnel development of the Municipal Government of Moncada, Tarlac;

WHEREAS, Section 80 of RA 7160, and Section 88 of CSC Resolution 1800692 (2017 ORAOHRA, rev.2018, MC 14, s. 2018) provides that the Human Resource Merit Promotion and Selection Board (HRMPSB) shall be chaired by the Local Chief Executive or the Vice LCE (if the vacancy is with the SB), with the members to be determined by the Sanggunian through a Resolution;

WHEREAS, after a thorough review and perusal of the different committees governing human resource management and development, this August Body finds everything to be in order;

NOW THEREFORE, on motion by Coun. Jayvee B. Natividad, duly seconded;

RESOLVED, that this Sanggunian, acting on the favorable recommendation of the Committee on Human Resources Management and Development, hereby



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adopts the updated committees overseeing career and personnel development of the Municipal Government of Moncada, Tarlac, to wit:

A. HUMAN RESOURCE DEVELOPMENT COMMITTEE (HRDC)

CHAIRPERSON: RAMON BENITO M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO

VON MARK D. CORPUZ, MUN. ACCOUNTANT

DR. PETER LOUIE R. TAMAYO, MHO

EDUARDO D. BALGOS JR., MAO

RULINA GRACE F. BERMUDEZ, MPDC

VICTOR SANDINO S. MOLINA, SB SECRETARY

1ST LEVEL – Ms. Jazreel A. Fernandez, LDRRMA

2ND LEVEL – Ivy M. Damo, AO V

Department Head where the official/employee to be sent for seminars/trainings belongs

B. HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)

CHAIRPERSON: RAMON BENITO M. AQUINO, MUNICIPAL MAYOR

JESSIE E. AQUINO, MUNICIPAL VICE MAYOR (**If the vacancy is with the Sangguniang Bayan*)

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO

DIANA A. AYSON, MBO

EDUARDO D. BALGOS JR., MAO

DR. PETER LOUIE R. TAMAYO, MHO

VON MARK D. CORPUZ, Mun. Accountant

RULINA GRACE F. BERMUDEZ, MPDC

1ST LEVEL – Ms. Jazreel A. Fernandez, LDRRMA

1ST LEVEL ALTERNATE – Ms. Donna M. Evangelista, Midwife I

2ND LEVEL – Ivy M. Damo, Administrative Officer V

2ND LEVEL ALTERNATE – Jayvee G. Galletes, MYDO

Head of the Department or Unit where a vacancy exists

SB Secretary as a member if the vacancy is with the SB

SECRETARIAT: MRS. KIMBERLY A. OCOMEN, AO V

MR. MELCHOR B. BALDIVINO, AO IV

C. PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE COMMITTEE (PRAISE)

CHAIRPERSON: RAMON BENITO M. AQUINO, MUNICIPAL MAYOR

MEMBERS:

JAYVEE B. NATIVIDAD, SB COMMITTEE ON HUMAN RESOURCES DEVELOPMENT AND MANAGEMENT

RULINA GRACE F. BERMUDEZ, MPDC

EDUARDO D. BALGOS JR., MAO

DR. PETER LOUIE R. TAMAYO, MHO

VON MARK D. CORPUZ, MUNICIPAL ACCOUNTANT

DIANA A. AYSON – MBO

1ST LEVEL – Ms. Jazreel Fernandez, LDRRMA

2ND LEVEL – Ivy M. Damo, AO V

SECRETARIAT: CRISTOPHER JOHN B. PABO, MHRMO



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D. PERFORMANCE MANAGEMENT TEAM (PMT)

SPMS CHAMPION: RAMON BENITO M. AQUINO, MUNICIPAL MAYOR

CHAIRPERSON: DR. PETER LOUIE R. TAMAYO, MHO

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
VON MARK D. CORPUZ, MUN. ACCOUNTANT
RULINA GRACE F. BERMUDEZ, MPDC
EDUARDO D. BALGOS JR., MAO
2nd Level - MS. IVY M. DAMO, AO V
1st Level - JAZREEL FERNANDEZ, LDRRMA

SECRETARIAT: MPDO

**E. COMMITTEE ON DECORUM AND INVESTIGATION OF SEXUAL
HARRASSMENT CASES (CODI)**

HEAD OF AGENCY: HON. RAMON BENITO M. AQUINO, MUNICIPAL MAYOR

CHAIRPERSON: MS. MILDRED G. ARCIAGA, MSWDO

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
RULINA GRACE F. BERMUDEZ, MPDC
DIANA A. AYSON, MBO
VON MARK D. CORPUZ, MUNICIPAL ACCOUNTANT
VICTOR SANDINO S. MOLINA, SB SECRETARY
IVY M. DAMO, AO V- 2ND LEVEL REP.
JAZREEL A. FERNANDEZ, LDRRMA - 1ST LEVEL REP.

F. COMMITTEE ON GRIEVANCE MACHINERY

CHAIRPERSON: RAMON BENITO M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
MILDRED G. ARCIAGA, MSWDO
VON MARK D. CORPUZ, MUN. ACCOUNTANT
EDUARDO D. BALGOS JR., MAO
WILMA D. BALGOS, MENRO
DR. PETER LOUIE R. TAMAYO, MHO
VICTOR SANDINO S. MOLINA, SB SECRETARY
RULINA GRACE F. BERMUDEZ, MPDC
1ST LEVEL - Ms. Jazreel A. Fernandez, LDRRMA
2ND LEVEL - Ivy M. Damo, AO V

RESOLVED, FURTHER, that this Resolution be furnished the Honorable Mayor Ramon Benito M. Aquino, Mr. Cristopher John B. Pabo, MHRMO, the Civil Service Commission (CSC), and to all concerned offices, agencies and personnel for their proper information, guidance, and appropriate action;

CARRIED, this 5th day of August, 2025 at Moncada, Tarlac.



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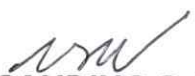
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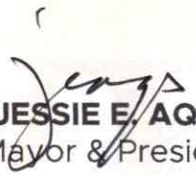
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CERTIFICATION

I **HEREBY CERTIFY** to the correctness of the foregoing Resolution which was duly **ADOPTED** by the Sangguniang Bayan on the above-mentioned date and place.


VICTOR SANDINO S. MOLINA

Municipal Government Department Head I
Secretary to the Sanggunian


**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**


JESSIE E. AQUINO

Vice Mayor & Presiding Officer



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