



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

EXCERPT FROM THE MINUTES OF THE 5<sup>th</sup> REGULAR SESSION OF THE 11<sup>th</sup> SANGGUNIANG BAYAN OF MONCADA, TARLAC FOR CY 2023 HELD ON THE 6<sup>th</sup> DAY OF FEBRUARY 2023 AT THE SB SESSION HALL, NEW SB-ABC-SK BUILDING.

**PRESENT:**

HON. RAMON BENITO M. AQUINO

..VICE MAYOR / PRESIDING OFFICER

HON. JANIUS M. YASAY

..MEMBER

HON. RODOLFO C. ESPEJO, JR.

..MEMBER

HON. ALBERTO C. MARZAN, JR., MD

..MEMBER

HON. THELMAFLOR A. ESPEJO

..MEMBER

HON. CELESTE A. AYSON

..MEMBER

HON. GEORGE MICHAEL P. AGUILAR

..MEMBER

HON. CONSTANTE NESTOR A. FAVIS

..MEMBER

HON. DEAN MICHAEL V. DUQUE

..MEMBER

HON. GEORGE R. CUCHAPIN, MD

..LnB PRESIDENT

HON. EZEKIEL C. RIVERA

..SKF PRESIDENT

**ABSENT:**

NONE

**MUNICIPAL ORDINANCE NO. 01**  
Series of 2023

RETITLING THE POSITION OF MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR I TO MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR I) AND PROVIDING FOR THE REVISED QUALIFICATION STANDARDS THEREFOR

**Sponsored by: Coun. Dean Michael V. Duque**  
Chairperson, Committee on Human Resource Management and Development

**WHEREAS**, section 447 (1)(viii) of the Local Government Code of the Philippines (RA 7160) empowers the Sangguniang Bayan to determine the positions, salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the Municipal Government;

**WHEREAS**, the passage of Republic Act 10587 or the Environmental Planning Act of 2013 dated May 27, 2013 seeks to regulate the practice of Environmental Planning profession and thus created the Board of Environmental Planning that supervises the registration, licensure and practice of environmental planning in the country;

**WHEREAS**, Section 34 of the foregoing law empowers the Civil Service Commission to set the qualification standards for environmental planners at various levels in government service and further provides that after the lapse of five (5) years from the effectivity of the aforesaid law, only registered and licensed environmental planners shall be appointed to the position of heads, assistant heads of groups, departments or divisions in government offices and agencies;

**WHEREAS**, the duties and responsibilities of the Municipal Planning and Development Coordinator as prescribed in RA 7160 are considered "practice of environmental planning profession" and fall within the definition of environmental planning as provided in RA 10587;





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**WHEREAS**, the Civil Service Commission (CSC) promulgated the revised position titles and qualification standards of Local Planning and Development Coordinators in all levels of LGUs through CSC Resolution No. 1700294 dated February 2, 2017, henceforth, mandating the Local Government Units to adopt the same in their personnel complement;

**NOW, THEREFORE**, on motion by Coun. Dean Michael V. Duque, duly seconded;

**BE IT ENACTED** by the Sangguniang Bayan of Moncada in session assembled, that:

**SECTION 1.** The position of Municipal Planning and Development Coordinator I is hereby retitled to Municipal Government Department Head I (Municipal Planning and Development Coordinator I) with an assigned salary grade of twenty-four (SG 24).

**SEC. 2.** The revised minimum Qualification Standards for the foregoing position shall be as follows:

- a) Education: Bachelor's Degree preferably in Urban Planning, Development Studies, Economics, Public Administration or any related course
- b) Experience: Three (3) years experience in development planning or in any related field
- c) Training: None
- d) Eligibility: RA 1080 [Environmental Planner (EnP)]

**SEC. 3.** The newly-retitled position is hereby made part and integral element of the Plantilla of Positions of the Municipal Government of Moncada and shall be funded from the Personal Services (PS) component of the Annual Budget of Moncada for CY 2023 and the budgets for succeeding calendar years.

**SEC. 4.** All previous ordinances and issuances inconsistent hereof are hereby repealed or amended accordingly.

**SEC. 5.** This Ordinance shall take effect on the date of its approval.

**ENACTED**, this 6<sup>th</sup> day of February, 2023 at Moncada, Tarlac.

X-----X  
I HEREBY CERTIFY to the correctness of the foregoing Ordinance which was enacted on Third and Final Reading by the 11<sup>th</sup> Sangguniang Bayan of Moncada during its Regular Session held on the aforementioned date and place.

**VICTOR SANDINO S. MOLINA**  
Secretary, Sangguniang Bayan

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

**RAMON BENITO M. AQUINO**  
Vice Mayor & Presiding Officer

**APPROVED BY HER HONOR,  
THIS 7<sup>th</sup> DAY OF FEB., 2023.**

**ESTELITA M. AQUINO**  
Municipal Mayor

