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of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

EXCERPT FROM THE MINUTES OF THE 11<sup>th</sup> REGULAR SESSION OF THE 11<sup>th</sup> SANGGUNIANG BAYAN OF MONCADA, TARLAC FOR CY 2023 HELD ON THE 3<sup>rd</sup> DAY OF APRIL 2023 AT THE SB SESSION HALL, NEW SB-ABC-SK BUILDING.

**PRESENT:**

HON. RAMON BENITO M. AQUINO	..VICE MAYOR / PRESIDING OFFICER
HON. JANIUS M. YASAY	..MEMBER
HON. THELMAFLOR A. ESPEJO	..MEMBER
HON. CELESTE A. AYSON	..MEMBER
HON. GEORGE MICHAEL P. AGUILAR	..MEMBER
HON. CONSTATE NESTOR A. FAVIS	..MEMBER
HON. DEAN MICHAEL V. DUQUE	..MEMBER
HON. GEORGE R. CUCHAPIN, MD	..LnB PRESIDENT
HON. EZEKIEL C. RIVERA	..SKF PRESIDENT

**ABSENT:**

HON. RODOLFO C. ESPEJO, JR.	..MEMBER (OFFICIAL LEAVE)
HON. ALBERTO C. MARZAN, JR., MD	..MEMBER (OFFICIAL LEAVE)

**MUNICIPAL ORDINANCE NO. 07  
Series of 2023**

**AN ORDINANCE CREATING NEW POSITIONS IN THE MUNICIPAL  
GOVERNMENT OF MONCADA, TARLAC, AND APPROPRIATING  
FUNDS THEREFOR**

**Principal Sponsor: Coun. Dean Michael V. Duque  
Chairperson, Committee on Human Resource Management and Development**

**WHEREAS**, the Municipal Government of Moncada, Tarlac aims to provide more efficient and responsive services to its citizens;

**WHEREAS**, the increasing demand for quality public services requires the creation of new positions in the Municipal Government;

**WHEREAS**, there is a need to address the current staffing situation of the local government and ensure the availability of qualified personnel to serve the people of Moncada;

**NOW, THEREFORE**, on motion by Coun. Dean Michael V. Duque, duly seconded;

**BE IT ENACTED** by the Sangguniang Bayan of Moncada in session assembled, that:

**SECTION 1.** Creation of New Positions. The following new positions are hereby created in the Municipal Government of Moncada, Tarlac:



*Handwritten signature/initials.*



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**MONCADA, TARLAC**

**A. Office of the Municipal Mayor:**

1. Executive Assistant II – Salary Grade (SG) 17

Item No. OM-2023-111-J

Monthly Salary: P 38,727.00

Qualification Standards:

- Education: Bachelor's Degree
- Experience: 1 year of experience
- Training: 4 hours
- Eligibility: Career Service Professional / Second Level Eligibility

**B. Municipal Assessor's Office:**

1. Local Assessment Operations Officer III – SG 18

Item No. MA-2023-120-D

Monthly Salary: P 42,053.00

Qualification Standards:

- Education: Bachelor's Degree
- Experience: 2 years of relevant experience
- Training: 8 hours
- Eligibility: Career Service Professional / Second Level Eligibility

**C. Municipal Health Office:**

1. Medical Technologist I – SG 11

Item No. MH-2023-170-Z

Monthly Salary: P 27,000.00

Qualification Standards:

- Education: BS Medical Technology
- Experience: None required
- Training: None required
- Eligibility: RA 1080 (Registered Medical Technologist)

2. Midwife II – SG 11

Item No. MH-2023-170-X

Monthly Salary: P 27,000.00

Qualification Standards:

- Education: Completion of Midwifery Course
- Experience: 1 year of relevant experience
- Training: 4 hours of relevant trainings
- Eligibility: RA 1080 (Registered Midwife)

3. Midwife II – SG 11

Item No. MH-2023-170-Y

Monthly Salary: P 27,000.00

Qualification Standards:

- Education: Completion of Midwifery Course
- Experience: 1 year of relevant experience
- Training: 4 hours of relevant trainings
- Eligibility: RA 1080 (Registered Midwife)



MDW



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**SEC. 2.** The powers, duties and responsibilities of the newly-created positions shall be in accordance with the provisions of the Local Government Code and pertinent laws and issuances by the Civil Service Commission.

**SEC. 3.** The appointment in the position shall be based on merit and fitness of applicants/nominees and within the prescribed qualification standards and guidelines set by the Civil Service Commission and other pertinent laws, rules and regulations.

**SEC. 4.** The newly-created positions are made part and integral element of the Plantilla of Regular Positions of the Municipal Government of Moncada and shall be funded from the Personnel Services (PS) component of the Annual Budget of Moncada for CY 2023 and the budgets of succeeding calendar years.

**SEC. 5.** All previous ordinances and issuances inconsistent hereof are hereby repealed and modified accordingly.

**SEC. 6.** This Ordinance shall take effect upon its approval.

**ENACTED**, this 3<sup>rd</sup> day of April, 2023 at Moncada, Tarlac.

x-----X  
I HEREBY CERTIFY to the correctness of the foregoing Ordinance which was enacted on Third and Final Reading by the 11<sup>th</sup> Sangguniang Bayan of Moncada during its Regular Session held on the aforementioned date and place.

  
**VICTOR SANDINO S. MOLINA**  
Secretary, Sangguniang Bayan

**ATTESTED AND CERTIFIED  
TO BE DULY ENACTED:**

  
**RAMON BENITO M. AQUINO**  
Vice Mayor & Presiding Officer

**APPROVED BY HER HONOR, THIS 4<sup>th</sup> DAY OF April, 2023.**

  
**ESTELITA M. AQUINO**  
Municipal Mayor

