



OFFICE
of the
**SANGGUNIANG
BAYAN**



MONCADA, TARLAC

EXCERPT FROM THE MINUTES OF THE 10th REGULAR SESSION OF THE 11th SANGGUNIANG BAYAN OF MONCADA, TARLAC HELD ON THE 5th DAY OF SEPTEMBER 2022 AT THE SB SESSION HALL, LEGISLATIVE BUILDING.

PRESENT:

HON. JAIME O. DUQUE

.. VICE MAYOR/PRESIDING OFFICER

**HON. RAMON BENITO M. AQUINO
HON. JANIUS M. YASAY
HON. ALBERTO C. MARZAN, JR., MD
HON. THELMAFLOR A. ESPEJO
HON. CELESTE A. AYSON
HON. GEORGE MICHAEL P. AGUILAR
HON. CONSTANCE NESTOR A. FAVIS
HON. GEORGE R. CUCHAPIN, MD
HON. EZEKIEL C. RIVERA**

**.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. MEMBER
.. LNB PRESIDENT
.. SKF PRESIDENT**

ABSENT:

HON. RODOLFO C. ESPEJO, JR.

.. MEMBER (Sick Leave)

**RESOLUTION NO. 23
Series of 2022**

RESOLUTION UPDATING THE COMPOSITION OF THE DIFFERENT COMMITTEES GOVERNING CAREER AND PERSONNEL DEVELOPMENT ACTIVITIES OF THE MUNICIPAL GOVERNMENT OF MONCADA FOR ADMINISTRATIVE YEAR 2022-2025

Sponsored by: Coun. Ramon Benito M. Aquino

Chairperson, Committee on Human Resource Management and Development

WHEREAS, pursuant to Civil Service rules and regulations, the Municipal Human Resource Management Office is mandated to promulgate personnel policies, standards and guidelines for the Civil Service and adopt plans and programs to promote economical, efficient and effective personnel administration and relevant human resource actions in the local government;

WHEREAS, cognizant of the fresh term of local officials, there is an imperative need to update the existing composition of the different committees which are tasked to adopt measures to promote the morale, efficiency, integrity, responsiveness, progressiveness in the Civil Service and integrate all human resource development programs for all levels and ranks;

NOW, THEREFORE, on motion by Coun. Ramon Benito M. Aquino, duly seconded;

RESOLVED, that this Sanggunian, acting on the favorable recommendation of the Committee on Human Resource Management and Development, hereby updates the composition of the different committees governing career and personnel development activities of the Municipal Government of Moncada, to wit:



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A. HUMAN RESOURCE DEVELOPMENT COMMITTEE (HRDC)

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
ABRAHAM S. SALES JR., MCR / Acting MPDC
VON MARK D. CORPUZ, MUN. ACCOUNTANT
DR. PETER LOUIE R. TAMAYO, MHO
EDUARDO D. BALGOS JR., MAO
VICTOR SANDINO S. MOLINA, SB SECRETARY
1ST LEVEL – KYLEE D. ASUCENA
2ND LEVEL – RULINA GRACE F. BERMUDEZ
Department Head where the official/employee to be
sent for seminars/trainings belongs

**B. HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD
(HRMPSB)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
ABRAHAM S. SALES JR., MCR / Acting MPDC
EMILIA S. QUILET, MGSO
EDUARDO D. BALGOS JR., MAO
1ST LEVEL – KYLEE D. ASUCENA
2ND LEVEL – RULINA GRACE F. BERMUDEZ
Dept. Head where vacancy exists

**C. PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE
COMMITTEE (PRAISE)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS:
RAMON BENITO M. AQUINO, SB COMMITTEE ON HR
MANAGEMENT AND DEVELOPMENT
CRISTOPHER JOHN B. PABO, MHRMO
ABRAHAM S. SALES JR., MCR/ Acting MPDC
CRISTINA A. GABRIEL, MUN. TREASURER
EDUARDO D. BALGOS JR., MAO
DR. PETER LOUIE R. TAMAYO, MHO
DIANA A. AYSON – OIC BUDGET OFFICER
1ST LEVEL – KYLEE D. ASUCENA
2ND LEVEL – RULINA GRACE F. BERMUDEZ

D. PERFORMANCE MANAGEMENT TEAM (PMT)

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
ABRAHAM S. SALES JR., MCR / Acting MPDC
VON MARK D. CORPUZ, MUN. ACCOUNTANT
DR. PETER LOUIE R. TAMAYO, MHO
EDUARDO D. BALGOS JR., MAO
RULINA GRACE F. BERMUDEZ, SLEO



NSW



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**E. COMMITTEE ON DECORUM AND INVESTIGATION OF SEXUAL
HARRASSMENT CASES (CODI)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
MILDRED G. ARCIAGA, MSWDO
ABRAHAM S. SALES JR., MCR / Acting MPDC
ENG. NOEL T. ESTEBAN, MUN. ENGINEER
VICTOR SANDINO S. MOLINA, SB SECRETARY

F. COMMITTEE ON GRIEVANCE MACHINERY

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO
MILDRED G. ARCIAGA, MSWDO
ABRAHAM S. SALES JR., MCR/ Acting MPDC
CRISTINA A. GABRIEL, Mun. TREASURER
ENGR. NOEL T. ESTEBAN, Mun. ENGINEER
VON MARK D. CORPUZ, MUN. ACCOUNTANT
EDUARDO D. BALGOS JR., MAO
EMILIA S. QUILET, MGSO
WILMA D. BALGOS, MENRO
DR. PETER LOUIE R. TAMAYO, MHO
GRACE C. PORTUGUEZ, MUN. ASSESSOR
VICTOR SANDINO S. MOLINA, SB SECRETARY
1ST LEVEL – KYLEE D. ASUCENA
2ND LEVEL – RULINA GRACE F. BERMUDEZ

RESOLVED FURTHER, that copies of this Resolution be furnished the Municipal Mayor, Municipal HRMO and all concerned for their information and appropriate action;

CARRIED.

**CERTIFIED to have been duly
ADOPTED on the above-
mentioned date and place:**

VICTOR SANDINO S. MOLINA
Secretary, Sangguniang Bayan

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**

JAIME O. DUQUE
Vice Mayor / Presiding Officer

