



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**



**MONCADA, TARLAC**

**EXCERPT FROM THE MINUTES OF THE 10th REGULAR SESSION OF THE 11th SANGGUNIANG BAYAN OF MONCADA, TARLAC HELD ON THE 5th DAY OF SEPTEMBER 2022 AT THE SB SESSION HALL, LEGISLATIVE BUILDING.**

**PRESENT:**

**HON. JAIME O. DUQUE**

**.. VICE MAYOR/PRESIDING OFFICER**

**HON. RAMON BENITO M. AQUINO**  
**HON. JANIUS M. YASAY**  
**HON. ALBERTO C. MARZAN, JR., MD**  
**HON. THELMAFLOR A. ESPEJO**  
**HON. CELESTE A. AYSON**  
**HON. GEORGE MICHAEL P. AGUILAR**  
**HON. CONSTANTE NESTOR A. FAVIS**  
**HON. GEORGE R. CUCHAPIN, MD**  
**HON. EZEKIEL C. RIVERA**

**.. MEMBER**  
**.. LnB PRESIDENT**  
**.. SKF PRESIDENT**

**ABSENT:**

**HON. RODOLFO C. ESPEJO, JR.**

**.. MEMBER (Sick Leave)**

**RESOLUTION NO. 23**  
**Series of 2022**

**RESOLUTION UPDATING THE COMPOSITION OF THE DIFFERENT COMMITTEES GOVERNING CAREER AND PERSONNEL DEVELOPMENT ACTIVITIES OF THE MUNICIPAL GOVERNMENT OF MONCADA FOR ADMINISTRATIVE YEAR 2022-2025**

**Sponsored by: Coun. Ramon Benito M. Aquino**

*Chairperson, Committee on Human Resource Management and Development*

**WHEREAS**, pursuant to Civil Service rules and regulations, the Municipal Human Resource Management Office is mandated to promulgate personnel policies, standards and guidelines for the Civil Service and adopt plans and programs to promote economical, efficient and effective personnel administration and relevant human resource actions in the local government;

**WHEREAS**, cognizant of the fresh term of local officials, there is an imperative need to update the existing composition of the different committees which are tasked to adopt measures to promote the morale, efficiency, integrity, responsiveness, progressiveness in the Civil Service and integrate all human resource development programs for all levels and ranks;

**NOW, THEREFORE**, on motion by Coun. Ramon Benito M. Aquino, duly seconded;

**RESOLVED**, that this Sanggunian, acting on the favorable recommendation of the Committee on Human Resource Management and Development, hereby updates the composition of the different committees governing career and personnel development activities of the Municipal Government of Moncada, to wit:



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**A. HUMAN RESOURCE DEVELOPMENT COMMITTEE (HRDC)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO  
ABRAHAM S. SALES JR., MCR / Acting MPDC  
VON MARK D. CORPUZ, MUN. ACCOUNTANT  
DR. PETER LOUIE R. TAMAYO, MHO  
EDUARDO D. BALGOS JR., MAO  
VICTOR SANDINO S. MOLINA, SB SECRETARY  
1<sup>ST</sup> LEVEL – KYLEE D. ASUCENA  
2<sup>ND</sup> LEVEL – RULINA GRACE F. BERMUDEZ  
Department Head where the official/employee to be sent for seminars/trainings belongs

**B. HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO  
ABRAHAM S. SALES JR., MCR / Acting MPDC  
EMILIA S. QUILET, MGSO  
EDUARDO D. BALGOS JR., MAO  
1<sup>ST</sup> LEVEL – KYLEE D. ASUCENA  
2<sup>ND</sup> LEVEL – RULINA GRACE F. BERMUDEZ  
Dept. Head where vacancy exists

**C. PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE COMMITTEE (PRAISE)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS:  
RAMON BENITO M. AQUINO, SB COMMITTEE ON HR MANAGEMENT AND DEVELOPMENT  
CRISTOPHER JOHN B. PABO, MHRMO  
ABRAHAM S. SALES JR., MCR/ Acting MPDC  
CRISTINA A. GABRIEL, MUN. TREASURER  
EDUARDO D. BALGOS JR., MAO  
DR. PETER LOUIE R. TAMAYO, MHO  
DIANA A. AYSON – OIC BUDGET OFFICER  
1<sup>ST</sup> LEVEL – KYLEE D. ASUCENA  
2<sup>ND</sup> LEVEL – RULINA GRACE F. BERMUDEZ

**D. PERFORMANCE MANAGEMENT TEAM (PMT)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO  
ABRAHAM S. SALES JR., MCR / Acting MPDC  
VON MARK D. CORPUZ, MUN. ACCOUNTANT  
DR. PETER LOUIE R. TAMAYO, MHO  
EDUARDO D. BALGOS JR., MAO  
RULINA GRACE F. BERMUDEZ, SLEO





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**E. COMMITTEE ON DECORUM AND INVESTIGATION OF SEXUAL HARRASSMENT CASES (CODI)**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO  
MILDRED G. ARCIAGA, MSWDO  
ABRAHAM S. SALES JR., MCR / Acting MPDC  
ENG. NOEL T. ESTEBAN, MUN. ENGINEER  
VICTOR SANDINO S. MOLINA, SB SECRETARY

**F. COMMITTEE ON GRIEVANCE MACHINERY**

CHAIRMAN: ESTELITA M. AQUINO, MUNICIPAL MAYOR

MEMBERS: CRISTOPHER JOHN B. PABO, MHRMO  
MILDRED G. ARCIAGA, MSWDO  
ABRAHAM S. SALES JR., MCR/ Acting MPDC  
CRISTINA A. GABRIEL, Mun. TREASURER  
ENGR. NOEL T. ESTEBAN, Mun. ENGINEER  
VON MARK D. CORPUZ, MUN. ACCOUNTANT  
EDUARDO D. BALGOS JR., MAO  
EMILIA S. QUILET, MGSO  
WILMA D. BALGOS, MENRO  
DR. PETER LOUIE R. TAMAYO, MHO  
GRACE C. PORTUGUEZ, MUN. ASSESSOR  
VICTOR SANDINO S. MOLINA, SB SECRETARY  
1<sup>ST</sup> LEVEL – KYLEE D. ASUCENA  
2<sup>ND</sup> LEVEL – RULINA GRACE F. BERMUDEZ

**RESOLVED FURTHER**, that copies of this Resolution be furnished the Municipal Mayor, Municipal HRMO and all concerned for their information and appropriate action;

**CARRIED.**

**CERTIFIED to have been duly  
ADOPTED on the above-  
mentioned date and place:**

  
**VICTOR SANDINO S. MOLINA**  
Secretary, Sangguniang Bayan

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

  
**JAIME O. DUQUE**  
Vice Mayor / Presiding Officer

