



OFFICE  
of the  
**SANGGUNIANG  
BAYAN**  
**MONCADA, TARLAC**

EXCERPT FROM THE MINUTES OF THE 27<sup>th</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MONCADA, TARLAC FOR CY 2021 HELD ON THE 5<sup>th</sup> DAY OF JULY, 2021 AT THE SB SESSION HALL, LEGISLATIVE BUILDING

**PRESENT:**

HON. JAIME O. DUQUE

.. VICE MAYOR/PRESIDING OFFICER

HON. CLEOFE D. FAVIS

.. MEMBER

HON. ALBERTO C. MARZAN, JR., MD

.. MEMBER

HON. RUBEN V. GAMBOA, JR

.. MEMBER

HON. THELMAFLOR A. ESPEJO

.. MEMBER

HON. GEORGE MICHAEL P. AGUILAR

.. MEMBER

HON. CELESTE A. AYSON

.. MEMBER

HON. GEORGE R. CUCHAPIN, MD

.. LnB PRESIDENT

HON. EZEKIEL C. RIVERA

.. SKF PRESIDENT

**ABSENT:**

HON. RODOLFO C. ESPEJO, JR.

.. MEMBER (Official Leave)

HON. JANIUS M. YASAY

.. MEMBER

**RESOLUTION NO. 40**  
**Series of 2021**

Sponsored by: COUN. CLEOFE D. FAVIS

**RESOLUTION AFFIRMING THE DESIGNATION OF MRS. MARIA DIANA A. AYSON AS OFFICER-IN-CHARGE OF THE MUNICIPAL BUDGET OFFICE OF THIS LGU SUBJECT TO CIVIL SERVICE RULES AND REGULATIONS AND AUTHORIZING THE SAME TO RECEIVE REPRESENTATION ALLOWANCE AND TRANSPORTATION ALLOWANCE (R A T A) EFFECTIVE JULY 2, 2021**

**WHEREAS**, Mrs. Emilia S. Quilet has retired from her position as Municipal Budget Officer of this LGU effective July 1, 2021, creating a vacancy in the Plantilla of regular positions in the Municipal Government of Moncada;

**WHEREAS**, considering that the foregoing position is indispensable and mandatory in LGUs, the Honorable Mayor Estelita M. Aquino has designated Mrs. Maria Diana A. Ayson, Administrative Assistant II, as OIC Municipal Budget Officer effective July 2, 2021;

**WHEREAS**, Mrs. Ayson has been with the Budget Office as budget assistant for several years and has become well-versed with the policies, procedures and processes of the office, hence, her designation as OIC - Department Head thereof;





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**WHEREAS**, the designee shall receive Representation Allowance and Transportation Allowance (RATA) inherent to the position authorized and duly funded under the Annual Budget of Moncada for CY 2021;

**WHEREAS**, after a careful review of the designee's qualifications and service record, the SB finds the designation to be of merit;

**NOW, THEREFORE**, premises considered and on motion by Coun. Cleofe D. Favis, duly seconded;

**RESOLVED**, that this Sanggunian, acting on the favorable recommendation of the Committee on Finance, Ways and Means and Appropriations, hereby affirms the designation of Mrs. Maria Diana A. Ayson as Officer-in-Charge of the Municipal Budget Office of this LGU, subject to Civil Service rules and regulations, and authorizing the same to receive Representation Allowance and Transportation Allowance (RATA) effective July 2, 2021;

**RESOLVED FURTHER**, that copies of this Resolution be furnished Mrs. Maria Diana A. Ayson, Mayor Estelita M. Aquino and the Office of the HRMO for their information and appropriate action;

**CARRIED.**

**CERTIFIED to have been duly  
ADOPTED on the above-  
mentioned date and place:**

  
**VICTOR SANDINO S. MOLINA**  
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED  
TO BE DULY ADOPTED:**

  
**JAIME O. DUQUE**  
Vice-Mayor & Presiding Officer

